



High Commission of the Republic of Trinidad and Tobago

*B3/26 Vasant Vihar
New Delhi – 110057
India*

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PROCEDURES FOR RENEWAL OF TRINIDAD AND TOBAGO PASSPORT

1. Fill in Passport Form A (Over 16 years) or B (Under 16 years) in duplicate.
 - a. Name on the form must be name that you want written in passport.
 - b. Be sure to sign within the box at the bottom of page two.
 - c. If you are applying from outside of Trinidad and Tobago it is not mandatory to get a 'Recommender'.
2. Provide six passport size photographs.
 - a. Photograph should measure 2 x 2 inches (5 x 5 cm)
 - b. Size of head should measure between 1 to 1 3/8 inches (2.5 to 3 cm) from bottom of chin to top of head
 - c. Photograph should not be more than 6 months old.
 - d. Full facial features must be visible, including ears.
 - e. If you normally wear prescription glasses, clear contacts, hearing device or similar articles they may be worn for the picture. Other dark/tinted glasses and coloured contacts are not acceptable.
 - f. Headdress is only permitted if required by religious custom or medical purposes.
3. Provide the original of your current passport and two photocopies of the bio data page and extension page.
4. Provide a demand draft payable to HIGH COMMISSION OF TRINIDAD AND TOBAGO for the appropriate amount. If applying from outside India it is recommended that you wire transfer this amount via Western Union to in the name of the Officer. Please verify the name of the officer before transmitting the money). Please email the wire transfer details to consular@hctt.net.
- 5.

Fees:

Renewal	32 page Adult/Child	INR 2010.00/ 1465.00
	48 page	INR 2555.00

6. If you require that the passport application be returned to you by courier please include the appropriate amount.

Fees:

For return courier within India	INR 275.00
For return courier outside India	INR 2575.00